

Process for Transitioning Students for On-Campus Learning

1. Students who have an average of below 70 in two or more courses for the 1st nine weeks and failing the same two courses for the first progress report of the second nine weeks (high school all classes/intermediate core only) are identified.
2. Parents of secondary students failing 2 or more classes are notified by phone with an explanation of the transition process followed by an email and mailed letter.
3. If requested, a parent meeting regarding a change in the learning environment is provided.
4. If parent does not respond prior to December 4th, the campus will prepare the new student schedule. TEA mandates a two-week transition period. If by the end of the semester the student is passing all classes, they have the option to remain in Clear Connections or return to on-campus learning.
5. A parent can appeal the campus decision by making either a medical exemption or a non-medical exemption request. If an exemption is approved, the family will be notified that the student will remain in Clear Connections. If the decision is made to bring the student back for on-campus learning, parents will be notified.
6. Student will start on-campus learning by Friday, January 8, 2021. Once scheduled for on-campus learning, the campus will provide academic support and interventions to help the student.
 - A. *Medical Exemption* request – The [medical exemption form](#) should be returned by December 4th complete with underlying medical condition and signature of health care provider.
 - B. *Non-Medical Exemption* request — Parent should request an appeal meeting, in writing, prior to December 4th.

Reference: [SY 20-21 Attendance and Enrollment FAQ](#)